

Waiver of Recruitment for Student Assistant

This form is used when a student has already been identified for an open position and no recruitment is needed.

Send completed form and student's CV to HR Operations, 199M Cory Hall or email: ersostudenthiring@erso.berkeley.edu

Student's Name:	<input type="text"/>	Student's Email:	<input type="text"/>
Student ID Number:	<input type="text"/>	Work Location:	<input type="text"/>
Supervisor:	<input type="text"/>	Org Node:	<input type="text"/>
Job Title:	<input type="text"/>	Rate:*	<input type="text"/>
		Work hours/wk:	<input type="text"/>
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
		Workstudy Student (Y/N):	<input type="text"/>

**Minimum Wage is \$16.32 eff 6/27/2021*

Please provide a chartstring and org node for this recruitment:

Chartstring	E-Verify (Y/N)	Percentage
<input type="text"/>	<input type="text"/>	%
<input type="text"/>	<input type="text"/>	%

This field is crucial for workstudy hires

Job Description - briefly provide details about the job:

Job Qualifications - provide all required and preferred applicant qualifications:

Please detail the special skills, knowledge, experience and background that make this student uniquely qualified for this position:

Additional Information:

Approvals	Print Name	Signature	Date
RSO	<input type="text"/>	<input type="text"/>	<input type="text"/>
Supervisor	<input type="text"/>	<input type="text"/>	<input type="text"/>

form updated 6/25/2021

*Note that confirmation of funding will not be requested if the appointment is extended. Please ask the supervisor to notify you if an extension is requested